

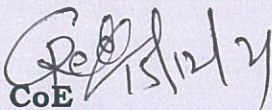
Date: 15.12.2021

**EXAMINATION BRANCH
CIRCULAR**

All the B.Tech, M.Tech & MBA students are hereby informed that they should follow the following guidelines in the examinations.

INSTRUCTIONS TO STUDENTS

1. All the Candidates must be present in the Examination Halls **15 Minutes before** the commencement of the examination and candidates who come after the commencement of examination **will not be allowed**.
2. Candidates **should not carry** any other material except hall ticket, Identity Card and Scientific non-programmable calculator. Programmable calculators, palm computers, Cell phones and pagers are **not permitted** into Examination Halls.
3. They should show **Hall Ticket** and **Identity Card** to the Invigilator.
4. Please check the details of your particulars in the **OMR Sheet**. i.e. Name, Hall Ticket No., Examination and Paper etc.,
5. You are prohibited from writing on or **tamping the Barcodes** as they may affect marks allotted to you.
6. Every candidate has to ensure Serial No. of the **“Main Answer Book”** and the question paper set number in the **“HALL-WISE ATTENDANCE”** sheet and he/she has to put his /her signature.
7. Candidates **should not write** their H.T.No. in any other part of the Main Answer Book.
8. Candidates **should not write their names** or any irrelevant matter in any part of their answer books.
9. Candidates **should not address** the examiner in any manner, whatsoever, in their answer books.
- 10 Candidates are **allowed to leave** the examination hall only after completion **ONE** and **HALF** hour of the examination.
- 11 Candidates **must handover the answer book** to the invigilator before leaving the examination hall.
- 12 No additional sheets will be supplied.


CoE


Principal

Copy Submitted to: Secretary

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1. Office File 2. Circulate to All Faculty 3. Circulate to Students